

CHIEF EXECUTIVE OFFICER
The Alberta Library (TAL)
www.thealbertalibrary.ca

TAL was formed in 1997 in response to emerging challenges for Alberta's libraries – the information explosion, new technology, emergence of the Internet, and changing government policy. With the purpose of facilitating collaboration between the members, allowing for greater access to resources for staff and patrons, TAL has grown to become a province-wide consortium that now serves 49 member libraries in over 300 locations across the province including public, regional, post-secondary, and special libraries.

Based in downtown Edmonton, TAL has a staff of eight professionals and an operating budget of approximately \$900,000 in addition to two program fund budgets totaling approximately \$3 million. Please visit the website <http://www.thealbertalibrary.ca> for more details regarding this opportunity, TAL and the services offered.

Reporting to the Board of Directors, key responsibilities of the CEO include overall operational and human resources leadership, policy and program management, management of uncertain program funding, strategic planning and partnership development, effective ongoing collaboration with all stakeholders, customer needs and service evaluation, and effective Board liaison. In addition to being a dynamic and strategic leader, the ideal candidate will have:

- A Master of Library and Information Science degree from an ALA-accredited program or an equivalent combination of education and experience.
- Several years of related management experience including responsibility for the management of staff, financial reports and budgets, organizational effectiveness, and a strong emphasis on customer service.
- Proven experience in creating an effective team and a participatory working environment.
- Proven strength in ensuring effective over-all administration and fiscal management with the ability to work effectively with government and funding agencies.
- Demonstrated ability to work effectively with a Board to promote sound governance practices and overall strategic planning, and to create an effective liaison between administration and the Board.
- The ability to prepare and deliver effective presentations for the membership and the general community in order to promote the services of TAL.
- The ability to collaborate internally as well as externally with the broader community and to develop and nurture partnerships and relationships in order to ensure that TAL's services are relevant and useful to the members.

Compensation is to be negotiated and will be commensurate with qualifications and experience. Please submit your resume electronically and in confidence by **February 10, 2017** and address all inquiries to:

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